

Learn How to Navigate the Virtual Office

Now it's time to learn Young Living's Virtual Office. The Virtual Office can be used in many ways in this business, but you have to know how to use it to benefit from the tools.

Watch the following videos to understand how the virtual office works:

- ❑ Migrating to the New Virtual Office: <http://bit.ly/MigrateVO>
- ❑ How to Update Essential Rewards: <http://bit.ly/UpdateER>
- ❑ How to Redeem Rewards Points: <http://bit.ly/RedeemER>
- ❑ How to Use "My Organization": <http://bit.ly/MyOrg>
- ❑ How to Manage "My Account": <http://bit.ly/YLAccount>
- ❑ How to Place an Order: <http://bit.ly/YLOrder>
- ❑ How to Sign Up a New Member: <http://bit.ly/EnrollMember>

How to Create a Custom Sign-up Link

- ❑ Go to this Young Living link generator: <http://bit.ly/YLLINK>
- ❑ Want a shorter URL? Create your own using <https://bitly.com> or www.tinyurl.com
 - Example: www.tinyurl.com/YoungLivingLaura or bit.ly/YoungLivingLaura